

## A Pupil's Guide to getting started with Am Baile Schools Websites

### Register

To be able to use this facility, your teacher needs to set you up with a username and password.

If you forget your username or password, speak with your teacher who will be able to reset them for you.

### Login

Once you have your login details, go to [www.ambaile.org.uk](http://www.ambaile.org.uk) select your Language preference and scroll down the Am Baile homepage to the 'Education Zone'. Click on the link to 'School Websites' by clicking on the Register or view schools website link highlighted below.

**Education zone**

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**Learning resources**  
A collection of tailor-made resources covering a selection of topics

Explore topics

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**School Websites**  
We provide the tools to enable schools to create exciting projects and share them around the world.

Register or view schools website

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**Fun & Games**  
Get interactive!  
Come and Play

At the top of the page, enter your login details in the username and password fields.

**Login here**    User Name    Password    GO

## Starting your class Project

Once you have logged in, you should see this page with the project(s) you are working on listed below ('Nessy' in this example).

THE GAELIC VILLAGE  
am baile schools for pupils

→ Projects

Welcome Angus MacTavish,

Below is a list of the projects which have been completed (projects') and a list of the projects you are currently working on. For these projects simply click on the project title.

### Projects

#### Projects being edited

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★ **Nessy**

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Click on the project name to begin. The page below will be displayed.

**Nessy**

A sample project for developing a Pupil's Guide to this facility

Add new item to this project  **Add** →

To start your project you need to add an item. The following table lists the file types that are allowed on the Schools Website.

Make sure that you know where to find these items on your computer, e.g. in a folder, on a CD or memory stick. If in doubt ask your teacher.

Item	Acceptable File Types
Video	WMV
Audio	WMA
Image	JPG, JPEG, PJPG
Narrative (the accompanying thumbnail)	JPG, JPEG, PJPG

In this guide, we will add a **Video** clip, followed by an **Audio** clip, then an **Image** and finally a **Narrative** with an accompanying thumbnail image.


To add select a '**Video**' from the drop down list and click on the '**Add**' button. The page below will be displayed.

The 'Item Title' field and the 'Description' field are displayed with the item when published.

The 'Source' field will not be published and can be used to record where the item came from eg Am Baile, SCRAN, Mrs Johnstone, my granny etc.

The 'Comments' field is where you can leave a comment for your teacher. Your teacher can also leave comments for you in this field.

Project Title	Nessy
Item Type	Video
Item Title	<input type="text" value="Am Baile"/>
Source	<input type="text" value="www.ambaile.org.uk"/>
Description	<input type="text" value="An introductory video clip from Am Baile of Loch Ness."/>
File Upload	<input type="text" value="C:\My Documents\nessy.WMV"/> <input type="button" value="Browse..."/>
Comments	<input type="text" value="This is a short clip that last 23 seconds and shows loch ness in the 1950s. I will be adding a narrative item that explains the relevance of this video clip."/>

**Add** 

Complete the form on this page - add your Video clip by clicking on the 'Browse' button and selecting the file from your computer. Remember that the Video file type must have the extension WMV. Now click on the 'Add' button.

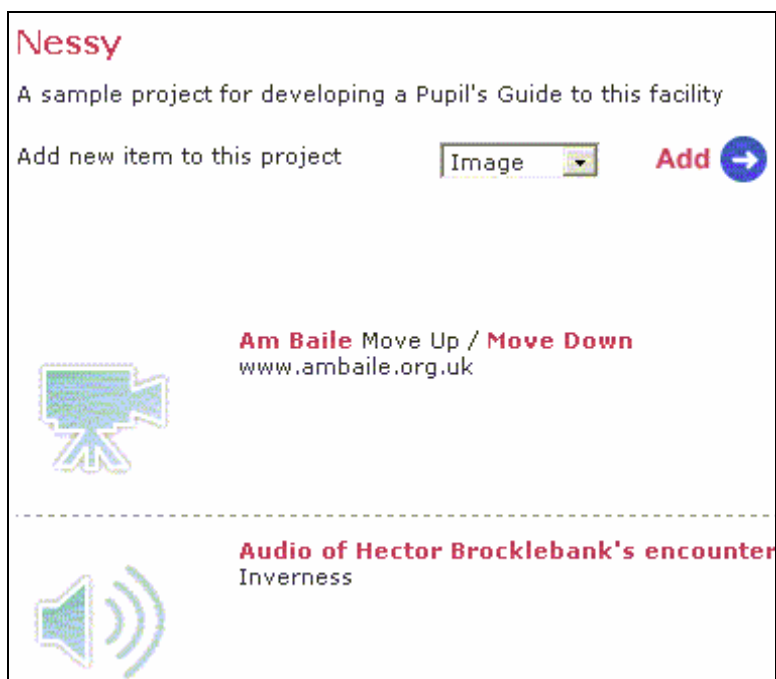
You can add as many items of any type to your project. You do not have to worry about the order of your added items as this can be changed later.

Once you've added the Video, your screen should look like this.



To add a 'Audio' item select 'Audio' from the drop down list and click on the 'Add' button. Your screen will display the same form as was used for adding a Video clip,

Complete the form and click 'Browse' to add your Audio file. Remember that the Audio clip file type must have the extension WMA. Your screen will now look like this.




To add an **'Image'**, repeat the same process for adding a Video or Audio clips. Remember that the Image file type must have one of the following file extensions - JPG, JPEG, PJPG.

To add a **Narrative**, you can type the text directly into the 'Description' field or copy and paste the text from a file into the 'Description' field. To add a thumbnail image to the narrative, click on the browse button and select the image (as above) from your computer.


Now that you've added all 4 item types, the screen will look like this.

**Nessy**

A sample project for developing a Pupil's Guide to this facility


Add new item to this project  **Add** 

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**Am Baile** Move Up / Move Down  
www.ambaile.org.uk

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**Audio of Hector Brocklebank's encounter with Nessy** Move Up / Move Down  
Inverness

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**Introduction to Loch Ness through the ages** Move Up / Move Down

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**Rock Ness** Move Up / Move Down

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To delete an item simply click on the item title and select 'Delete' on the item page.

To edit an item click on the item title, make your changes and select 'Update'.


In the above example, the order of the items needs to be changed and this can be done by either you or your teacher. The Introduction needs to come first (note that if a thumbnail image had been uploaded with the Narrative item, this would be displayed in place of the 'am baile' tile).

To change the order of the items, click on the 'Move Up' or 'Move Down' buttons.


In this example, the order has been changed and is ready for the teacher to check and publish.

## Nessy

A sample project for developing a Pupil's Guide to this facility


Add new item to this project  **Add** 

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**Introduction to Loch Ness through the ages** Move Up / Move Down

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**Am Baile Move Up / Move Down**  
[www.ambaile.org.uk](http://www.ambaile.org.uk)

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**Audio of Hector Brocklebank's encounter with Nessy** Move Up / Move Down  
Inverness

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**Rock Ness** Move Up / Move Down

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Of course, you may not be the only pupil working on your class project and this page may include additional items created by other pupils in your class. You will only have access to the items you have created.

Note that the 'Preview this project' link will only show the items in the project that have been approved by your teacher.